

## Peterston-super-Ely Community Council/Cyngor Cymuned a Llanbedr-yr-Fro

### COUNCIL SUMMONS

The next Meeting of Peterston-super-Ely Community Council is to be held at 7.30pm on Monday 16 January 2023. The meeting will be multi location and attendees may choose to attend at the Village Hall or remotely via zoom. The following business will be transacted;

Yours sincerely, Catherine Craven  Clerk to the Council



To ensure access is as seamless as possible please contact the Clerk by emailing [pseccc@hotmail.co.uk](mailto:pseccc@hotmail.co.uk) and a link to the meeting will be sent to you.

### AGENDA

1. To receive apologies for absence in accordance with the Local Government Act 1972, section 85
2. To receive Disclosures if Personal Interest from Members in accordance with the Code of Conduct.
  - a) Members are requested to identify the item number and subject that their interest relates to and signify the nature of the personal interest; and
  - b) Where Members withdraw from a meeting as a consequence of the disclosure of a prejudicial interest, they must notify the Chair when they leave
3. To review applications and consider co-option to fill the one vacancy that exists in the office of Councillor
4. Vale of Glamorgan Council; To receive a report from
  - a) Councillor Michael Morgan
  - b) Housing in Rural Communities; and all
  - c) Correspondence received
  - d) Planning applications
5. To receive in person request from the public and press
6. To receive a report from the Neighbourhood Policing Team
7. To confirm as a correct record the minutes of the meeting held on the 14 November 2022
8. To receive the minutes of the FINANCE Committee meeting held on the 16 January 2023
9. Finance: To receive, accept and approve the
  - a) Accounts paid in November and December 2022
  - b) Accounts for payment in January 2023
  - c) Bank Reconciliation to the 31 December 2022
10. Budget: To receive, accept and approve the Finance Committee recommendations;
  - a) Budget for 2023-24
  - b) Precept levied for 2023-24
11. To consider correspondence received from One Voice Wales
12. To receive correspondence from a member of the public.
13. To consider ways to make progress on the outstanding MUGA issues including lighting
14. To receive the Chairs report following the new Clerks review
15. To check progress on the Annual Report
16. To check progress on the drafting and publication of the Training Plan
17. To check progress on Members completing the Code of Conduct training in line with Standing Orders
18. To check progress on undertaking a Risk Assessment
19. To set up a Task and Finish Group to review and draft a new tender for the contract of ground maintenance in 2023-24
20. To note the correspondence confirming the deposit of agreed records with Glamorgan Archives and associated costs

Mrs Shân Firth  
3 Main Avenue  
Peterston Super Ely  
CF5 6LQ

01446 760157 / 07967 558268

[rsfirth@sky.com](mailto:rsfirth@sky.com)

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I am 62 years of age & retired. I have a Law degree, but changed tack & worked for ITV as a Production Assistant, Researcher, Location Manager, Production Manager & Producer at ITV Wales, Birmingham & Nottingham, working on diverse programmes such as dramas, comedies, music shows & documentaries. I was part of the first foreign film crew, & the only female, to be allowed into the Donetsk region, Ukraine, then part of USSR, in 1989. After taking early retirement in 2003, my husband Robert & myself moved to the Dordogne in France where we renovated a barn complex, undertaking a great deal of the work ourselves, from where we set up & ran a gite business for many successful years. We then renovated a large house before returning to the UK in 2012, where we continued with various house renovations, moving to Peterston in 2015.

Since living in Peterston, I have taken an active interest in the Community. I was one of the two main organisers of the Queen's Platinum Jubilee Celebration. I also assist, when required, at the local market.

I am Chairman of the Wyndham Park Residents Association where I often have to interact with residents. I have also been involved with numerous meetings with the Council & also Alun Cairns M.P. with regard to attempting to alleviate the flooding which some areas suffer from in Wyndham Park. This is a work in progress!

I am committed to helping the residents and the community as a whole. If I were to become a Community Councillor, I would hope to make some difference & help shape the future of our local community. I could hopefully assist in making the area an even better place to live in, learn and work. I have always worked in an environment where I try & make things happen and feel that I have a background which could suit to being a Community Councillor, thinking creatively about what we can do to improve the lives of local citizens & being involved in any fundraising, publicity, organising community events & environmental projects. However, I feel I that I could hopefully be an asset in whatever area help or assistance was needed.

I am always happy to volunteer in any way & very willing to help find out what matters to the community & then hopefully instigate improvements in some way.

Personally, my interests are gardening, walking, keeping fit, yoga & pilates. I also love to travel, having visited numerous countries around the world & also enjoy visiting museums, the theatre & concerts. I am a fluent Welsh Speaker and also speak a little French.

I hope that you think I am a suitable candidate to be a Community Councillor for Peterston Super Ely.

Yours sincerely

Shân Firth

**Item 4:** List of correspondence received from Vale of Glamorgan Council  
Emails with link have been forwarded to Members

- a) 20mph Roll Out presentation
- b) Community Review
- c) Electoral Administration and Reform White Paper
- d) Vale Public Services Board and Town and Community Council Exchange Meeting 8th December 2022
- e) Letter from Public Services Ombudsman for Wales re Code of Conduct complaints guidance and process
- f) Rural Housing Enabler
- g) GVS Health and Social Care and Wellbeing
- h) Precept; approved the Council Tax Base for the year 2023/202
- i) Fruit Tree donation
- j) Community Review
- k) Standards Committee – applications for dispensation
- l) Special Council meeting 11 January 2023

# **THE VALE OF GLAMORGAN COUNCIL**

Dock Office, Barry Docks, Barry. CF63 4RT

Telephone number: (01446) 704681

My Ref.  
2022/01140/TCA

Agent:  
Mr. Tom Evans  
Edenvale  
6, Greys Drive  
Llantwit Major  
CF61 2UQ

Applicant:  
Miss Catherine Craven  
11, Lilac Drive  
Llantwit Fadre  
Pontypridd  
CF38 2PH

25 November 2022

Dear Sir/Madam,

**Notification of Intention to Carry Out Work to Trees in a Conservation Area**  
**Location : Memorial Field, Peterston Super Ely**  
**Proposal : Work to Trees in Peterston Super Ely Conservation Area: Crown lift to T1 English Oak, T2 Wild Cherry, T3 English Oak and T4 Conifer**

With reference to your application registered on 17 October 2022 I can advise you that the Council does not intend to make a tree preservation order for the proposal to undertake Work to Trees in Peterston Super Ely Conservation Area: Crown lift to T1 English Oak, T2 Wild Cherry, T3 English Oak and T4 Conifer and there are therefore no objections to your intentions as detailed in your application, subject to the following conditions:

1. The authority has no objection to the proposed works to the tree as described in the notification and does not intend to make a Tree Preservation Order in respect of them.

It is considered that the decision complies with the Council's well-being objectives and the sustainable development principle in accordance with the requirements of the Well-being of Future Generations (Wales) Act 2015.

The appropriate marine policy documents have been considered in the determination of this application in accordance with Section 59 of the Marine and Coastal Access Act 2009.

## **NOTE:**

1. **The work hereby approved shall be carried out within 24 months of the date of this consent.**
2. **Bats must not be disturbed or destroyed during tree work. A full**

visual inspection of the trees to be worked on must be carried out prior to intended work to check for the presence of bats. Advice on bats and trees may be obtained from the Natural Resources Wales (Countryside Council for Wales as was). Bats may be present in cracks, cavities, under flaps of bark, in dense Ivy and so forth. Should bats be identified, please contact either Natural Resources Wales on 0845 1306229 or the Council's Ecology Section on 01446 704627.

Bats and nesting birds must not be disturbed or destroyed during tree work. A full visual inspection of the trees to be worked on must be carried out prior to intended work to check for the presence of bats and nesting birds. Bats may be present in cracks, cavities, under flaps of bark, in dense Ivy and so forth. Advice on bats and trees may be obtained from Natural Resources Wales. Should bats be identified, please contact either Natural Resources Wales or the Council's Ecology Section.

Please note that this consent is specific to the plans and particulars submitted with the application. Any departure from the approved plans will constitute unauthorised work to a protected tree and may be liable to enforcement action.

In addition, any conditions that the Council has imposed on this consent will be listed above and should be read carefully. It is your responsibility to ensure that the terms of all conditions are met in full.

If you have any queries in future regarding trees, please do not hesitate to contact my Department.

Yours faithfully,

M. J. Goldsworthy

Head of Regeneration and Planning

Date/Dyddiad: 16 December 2022

Ask for/Gofynwch am: Guy Watkins

Telephone/Rhif ffon: (01446) 704627

Your Ref/Eich Cyf:

My Ref/Cyf: P/DC/GW/2022/01319/FUL

e-mail/e-bost: Planning@valeofglamorgan.gov.uk

The Vale of Glamorgan Council  
Dock Office, Barry Docks, Barry CF63 4RT  
Tel: (01446) 700111

Cyngor Bro Morgannwg  
Swyddfa'r Doc, Dociau'r Barri, Y Barri CF63 4RT  
Ffôn: (01446) 700111

[www.valeofglamorgan.gov.uk](http://www.valeofglamorgan.gov.uk)



The Clerk,  
Peterston Super Ely Community Council,  
10 Manor Park  
Llantwit Major  
CF61 1RS

Dear Madam

**Town and Country Planning Act, 1990 (as amended)**  
**Planning Application No. 2022/01319/FUL (GW)**  
**Location : Land North East of Milverton, Peterston Super Ely**  
**Proposal : Erection of stables to provide equine dental facility, and associated works**

The above planning application has been received and I should be obliged if you would advise me whether you wish to make any observations on the proposal.

You can view the proposals on-line and comment on the application at the following web address: <https://vonline.planning-register.co.uk/Planning/Display/2022/01319/FUL?cuuid=EE4C8AC8-9C54-4F4F-ADB9-2EE7D52A8678>. By pressing the **documents** tab you will be able to view all the submitted applications forms and plans and other related information.

In accordance with statutory requirements, it is necessary to determine the application within a specified period, and it is essential, therefore, that any observations should be submitted by 6 January 2023. Observations should be made via the Council's on line register and the case officer would be happy to talk to you through the process if you have any concerns. If, however, you are unable to forward your observations by that date, please inform the case officer. In the event of no reply being received, it will be assumed that you have no observations and the planning application will be determined accordingly. Under the provisions of the Local Government (Access to Information) Act, 1985, any representations you make will be open to public inspection. In the event of an appeal being lodged against the decision of the Local Planning Authority, copies of your representations will be forwarded to The Planning Inspectorate at the Welsh Government and be made available for the appellant's inspection.

There is a provision for Public Speaking when an application is reported to Planning Committee. Details of how to register to speak and the determination method are available on the Council's website (see above). The date on which a planning application is to be considered by the Planning Committee will generally be made known approximately a week before the meeting.

Yours faithfully

Vale of Glamorgan Council  
(Local Planning Authority)

Date/Dyddiad: 1 December 2022

Ask for/Gofynwch am: Mrs. Helen Winsall

Telephone/Rhif ffon: (01446) 704743

Your Ref/Eich Cyf:

My Ref/Cyf: P/DC/HW/2021/01443/FUL

e-mail/e-bost: Planning@valeofglamorgan.gov.uk

The Vale of Glamorgan Council  
Dock Office, Barry Docks, Barry CF63 4RT  
Tel: (01446) 700111

Cyngor Bro Morgannwg  
Swyddfa'r Doc, Dociau'r Barri, Y Barri CF63 4RT  
Ffôn: (01446) 700111

[www.valeofglamorgan.gov.uk](http://www.valeofglamorgan.gov.uk)



The Clerk,  
Peterston Super Ely Community Council,  
10 Manor Park  
Llantwit Major  
CF61 1RS

Dear Sir/Madam

**Town and Country Planning Act, 1990 (as amended)**

**Application No. 2021/01443/FUL**

**Location : Llanwensan Farm, Groes Faen, Pontyclun**

**Proposal : The removal of the existing 15m monopole and the installation of a replacement monopole supporting 6No. antennas and 1No. 0.3m dish up to a total of 17.5 metres in height. The development, refreshing and installation of associated ancillary equipment**

With reference to the above application for planning permission, I can advise that all representations received in respect of this application were considered in the determination of this proposal, and the application was **Approved** on the 30 November 2022.

A copy of the decision notice can be viewed at **<http://vogonline.planning-register.co.uk/PlaRecord.aspx?AppNo=2021/01443/FUL>**.

Should you require any further information in relation to this proposal please do not hesitate to contact my officer on the above line.

Yours faithfully

Vale of Glamorgan Council  
**(Local Planning Authority)**

Date/Dyddiad: 23 December 2022

Ask for/Gofynwch am: Gabriel Griffin

Telephone/Rhif ffon: (01446) 704885

Your Ref/Eich Cyf:

My Ref/Cyf: P/DC/GG/2022/01074/FUL

e-mail/e-bost: Planning@valeofglamorgan.gov.uk

The Vale of Glamorgan Council  
Dock Office, Barry Docks, Barry CF63 4RT  
Tel: (01446) 700111

Cyngor Bro Morgannwg  
Swyddfa'r Doc, Dociau'r Barri, Y Barri CF63 4RT  
Ffôn: (01446) 700111

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The Clerk,  
Peterston Super Ely Community Council,  
10 Manor Park  
Llantwit Major  
CF61 1RS

Dear Sir/Madam

**Town and Country Planning Act, 1990 (as amended)**

**Application No. 2022/01074/FUL**

**Location : Milverton, Peterston Super Ely**

**Proposal : Two storey side extension with Juliet Balcony. Two storey rear extension to replace existing conservatory. New roof over existing and proposed areas, dormer window to rear with Juliet balcony. Internal reconfiguration**

With reference to the above application for planning permission, I can advise that all representations received in respect of this application were considered in the determination of this proposal, and the application was **Approved** on the 22 December 2022.

A copy of the decision notice can be viewed at <http://vogonline.planning-register.co.uk/PlaRecord.aspx?AppNo=2022/01074/FUL>.

Should you require any further information in relation to this proposal please do not hesitate to contact my officer on the above line.

Yours faithfully

Vale of Glamorgan Council  
(Local Planning Authority)



Date/Dyddiad: 5 December 2022

Ask for/Gofynwch am: Mrs. Helen Winsall

Telephone/Rhif ffon: (01446) 704743

Your Ref/Eich Cyf:

My Ref/Cyf: P/DC/HW/2022/01260/FUL

e-mail/e-bost: Planning@valeofglamorgan.gov.uk

The Vale of Glamorgan Council  
Dock Office, Barry Docks, Barry CF63 4RT  
Tel: (01446) 700111

Cyngor Bro Morgannwg  
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[www.valeofglamorgan.gov.uk](http://www.valeofglamorgan.gov.uk)



The Clerk,  
Peterston Super Ely Community Council,  
10 Manor Park  
Llantwit Major  
CF61 1RS

Dear Madam

**Town and Country Planning Act, 1990 (as amended)**  
**Planning Application No. 2022/01260/FUL (HW)**  
**Location : Pantwilkin Stables, Aberthin**  
**Proposal : Variation of Condition 2 (Approved Plans) of Planning Permission**  
**2019/00075/FUL: Erection of stables and associated works**

The above planning application has been received and I should be obliged if you would advise me whether you wish to make any observations on the proposal.

You can view the proposals on-line and comment on the application at the following web address: <https://vonline.planning-register.co.uk/Planning/Display/2022/01260/FUL?cuuid=D1B9AE02-0DDD-436A-9958-8C12F4AB81B9>. By pressing the **documents** tab you will be able to view all the submitted applications forms and plans and other related information.

In accordance with statutory requirements, it is necessary to determine the application within a specified period, and it is essential, therefore, that any observations should be submitted by 26 December 2022. Observations should be made via the Council's on line register and the case officer would be happy to talk to you through the process if you have any concerns. If, however, you are unable to forward your observations by that date, please inform the case officer. In the event of no reply being received, it will be assumed that you have no observations and the planning application will be determined accordingly. Under the provisions of the Local Government (Access to Information) Act, 1985, any representations you make will be open to public inspection. In the event of an appeal being lodged against the decision of the Local Planning Authority, copies of your representations will be forwarded to The Planning Inspectorate at the Welsh Government and be made available for the appellant's inspection.

There is a provision for Public Speaking when an application is reported to Planning Committee. Details of how to register to speak and the determination method are available on the Council's website (see above). The date on which a planning application is to be considered by the Planning Committee will generally be made known approximately a week before the meeting.

Yours faithfully

Vale of Glamorgan Council  
(Local Planning Authority)

**From:** [Davies, Richard swp56258](#)  
**Subject:** FW: Our Police, Our Community survey  
**Date:** 17 November 2022 19:51:49  
**Attachments:** [image003.png](#)  
[image010.png](#)  
[image011.png](#)  
[image012.png](#)  
[image013.png](#)  
[image014.png](#)  
[image015.png](#)  
[image017.png](#)  
[image019.png](#)

Hi all,

I have been asked to share this with our local key individuals for dissemination. Could you please share the below with your local communities.

I would like to make you aware that the Police and Crime Commissioner has launched his annual 'Our Police, Our Community' survey. The aim of the survey is to seek feedback from the public about:

- **what can be improved to make people feel safe wherever they live, work, or spend time in South Wales**
- **their views and experiences of engaging with the police in their local area**
- **their views on the options being considered for the policing element of council tax payments (the "precept").**

The results from this survey will be helpful as part of the Commissioner's decision making for setting the 2023/24 police precept, as well as the way we pursue the delivery of neighbourhood policing and community safety work. It will also hopefully provide us with a broader understanding of the issues making people feel unsafe and how we can work with key representatives, the police and local organisations to better understand where and how resources should be targeted to keep communities safe and provide reassurance.

The Commissioner is committed to ensuring that we hear the views of as many people as possible and would appreciate your support in encouraging people to take part, by promoting and circulating the survey to your networks, community groups, family and friends.

Would you be kind enough to share this across your digital platforms and with partners please.

The survey closes on Tuesday 13th December 2022.

Details of how to take part in the survey are included below:

**QR Code:**

-

**Online survey:** English webpage: [Our Police, Our Community Survey 2022 \(southwalescommissioner.org.uk\)](https://southwalescommissioner.org.uk)

**Request a paper copy:** 01656 869366 / [engagement@south-wales.police.uk](mailto:engagement@south-wales.police.uk)

Many thanks



**Richard Davies**

**Swyddog Cymorth Cymunedol Yr Heddle | Police Community Support Officer**

**Tim Plismona Yn Y Gymdogaeth | Neighbourhood Policing Team**

Gorsaf Heddlu Y Tyllgoed | Fairwater Police Station

Ffôn/Phone: 01656 869211 | Ext: 35316

Symudol/Mobile: 07805 301 601



**Swyddog Troseddau Bywyd  
Gwyllt a Chefn Gwlad  
Wildlife and Rural Crime Officer**

Email: [swpruralandwildlife@south-wales.police.uk](mailto:swpruralandwildlife@south-wales.police.uk)

#### Ymateb nad yw'n Argyfwng\ Non-Emergency Response

Oes angen i chi siarad â'r heddlu ond nid oes angen ymateb brys arnoch? Gallwch roi gwybod am fater drwy ein gwefan <https://www.south-wales.police.uk>, anfon neges breifat atom drwy gyfrif Facebook neu Twitter swyddogol Heddlu De Cymru, neu ffonio 101. Gallwch ddefnyddio 101 i roi gwybod am achosion nad ydynt yn rhai brys i unrhyw heddlu yng Nghymru a Lloegr. Mewn argyfwng, ffoniwch 999 bob amser.

Do you need to speak to the police but don't require an emergency response? You can make a report via our website <https://www.south-wales.police.uk>, send us a private message via an official South Wales Police Facebook or Twitter account, or call 101. 101 can be used to report a non-emergency to any force in Wales and England. In an emergency always dial 999.

**Cymorth Iaith Gymraeg\Welsh Language Support**

Mae Heddlu De Cymru yn croesawu derbyn gohebiaeth yn Gymraeg a Saesneg. Byddwn yn ateb gohebiaeth a dderbynnir yn Gymraeg yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi.

South Wales Police welcomes receiving correspondence in Welsh and English. Any correspondence received in Welsh will be answered in Welsh and corresponding in Welsh will not lead to a delay in responding.

#### **Ymwadiad Heddlu De Cymru\South Wales Police Disclaimer**

Gallai defnyddio neu ddatgelu'r neges e-bost hon heb awdurdod fod yn anghyfreithlon. Gallwch weld ein datganiad cyfrinachedd yn: <https://www.south-wales.police.uk/cy-GB/heddluoedd/heddlu-de-cymru/ardaloedd/amdanom-ni/amdanom-ni/datganiad-cyfrinachedd-e-bost/>.

Unauthorised use or disclosure of this email may be unlawful. View our confidentiality statement at <https://www.south-wales.police.uk/police-forces/south-wales-police/areas/about-us/about-us/email-confidentiality-statement/>.

# Peterston-super-Ely Community Council Cyngor Cymuned a Llanbedr-y-Fro



Minutes of the multilocation Council Meeting  
held at 19:30pm on the 14 November 2022.

Present: Councillor: David Moody-Jones, CHAIR,  
John Drysdale, Darren Meir, Abigail Phillips and Huw  
Potter.

Also Present: Councillor Michael Morgan, Vale of Glamorgan, two members of the  
public and Catherine Craven, Clerk.

**132.** An apology received from Councillors David Cross was noted.

**133.** No declarations of interest were made.

**134.** Issues raised by members of the public.

A concern was raised over a minority of road users speeding through the village. The Community Council was urged to lobby the Vale to ensure a 20mph speed limit is implemented and no exceptions are set.

The recent closure of the village pubs and the future of the post office and shop was troubling as facilities for the community to meet and socialise are being closed. The Community Council was urged to actively encourage local people to use the local amenities to ensure the village remains vibrant.

**135.** Councillor M Morgan reported a Highways Department meeting was planned with Members to discuss the Guidance for setting exceptions to the 20mph default speed limit for restricted roads published by Welsh Government. He urged for all incidents to be reported in order to build a history of events. Councillor Morgan has also raised concerns about the conditions of the roads including managing encroaching vegetation and improve signage. Councillor Morgan circulated the council's self-assessment report and links to Value in the Vale and Disability Wales.

**136.** I Councillors A Phillips, J Drysdale and D Moody-Jones were delegated powers to write and place articles urging local people to support the village businesses on social media, website and Parish Magazine. A budget of up to £50 was agreed using the General Maintenance of Village budget.

**137.** It was **AGREED** that the financial support of up to £250 from the Christmas Tree budget was made available to celebrate the festive season.

**138.** The request by the Chair to send a letter thanking the Police for the contribution made by officers at the recent Remembrance Service was **AGREED**.

19:55 Councillor Morgan and members of the public left the meeting.

**139.** Correspondence from the Council listed below was noted;  
a) Public Consultation on Supplementary Planning Guidance  
b) Community Liaison Committee

- c) Engagement on the first stage, 'the Preferred Strategy' of the Replacement Local Development Plan, RLDP Vision Issues and Objectives Workshop
- d) Vale Public Services Board (PSB) Well-being Consultation
- e) Vale Health Social Care Wellbeing e-bulletin.

**140.** There was no representative in attendance. PCSO Davies had however provided the most recent crime statistics for the information of members.

**141.** It was **AGREED** that the minutes of the October Meeting were confirm as a correct record and duly signed by the Chair.  
Members were urged to complete and return their Training Needs Analysis forms to inform the Council's Training Plan.  
Members who had not undertaken their Code of Conduct training in line with Standing Orders were reminded to book a place as soon as possible,

**142. Finance**

- a) It was **AGREED** that the following Payments be approved.  
Councillors David Moody-Jones and J Drysdale were nominated to authorise the payments on-line.

Date	To	Amount £
14-Nov	VoG Playground IPI inspection report 2022-23	72.50
14-Nov	VoG Playground Maintenance 2019-20, 20-21, 21-22	467.36
14-Nov	SLCC/OVW conference	54.00
14-Nov	National Playing Fields Association	65.00
14-Nov	Welsh Water Clubhouse MUGA 8 Oct 2022	19.99
23-Oct	ID mobile OCT 2022	5.00
14-Nov	Edenvale - Allotment	150.00
14-Nov	4seasons - October	589.20
14-Nov	Edenvale - October	250.00
14-Nov	Incoming Clerk CC - Sept/Oct 22	821.38
14-Nov	HMRC - Sept Oct Salaries	59.20
14-Nov	Tree Stakes	31.50
Upon invoice	Repair to gate in play area – inspection report (*plus VAT) Quote	265.00*
30-Nov	Incoming Clerk CC - Nov 22 plus Increase Pay Award backdated	676.20
30-Nov	Increase Pay Award backdated - Incoming Clerk CC	64.25
30-Nov	HMRC – Nov 2022	32.60
Total		2585.13

- b) It was **AGREED** that delegated powers were given to the Clerk and Chair to process payments during December as there is no meeting scheduled. It was noted that the Clerks salary and mobile phone had been identified as know payments for December.
- c) The Budget Review Report was presented. The Finance Committee was delegated to consider the virements and make its recommendation/s to full council at the January meeting.

d) The Bank Reconciliation to the 31 October 2022 was **AGREED**.

- 143.** The Draft Budget for 2023-24 was presented. The Finance Committee was delegated to consider the details and make its recommendation/s to full council at the January meeting.
- 144.** The request by for financial support by the Urdd National Eisteddfod was declined.
- 145.** No comments were made for the planning application:  
Application Number: 2022/01146/LBC (GG)  
Location: 6, Pwll Y Min Crescent, Peterston Super Ely  
Proposal: Replacement of windows and front door  
Application Number: 2022/00982/FUL  
Location: The Mill, Peterston Super Ely  
Proposal: Alter existing front light wells to allow light to basement to be glazed over. Rear elevation to have 1 new additional window to first floor and existing lower ground floor windows, one to be enlarged another to form door opening  
Planning Application No. 2022/01074/FUL  
Location : Milverton, Peterston Super Ely  
Proposal : Two storey side extension with Juliet Balcony. Two storey rear extension to replace existing conservatory. New roof over existing and proposed areas, dormer window to rear with Juliet balcony. Internal reconfiguration  
Application No. 2021/01644/FUL  
Location : Land East of Tynycae Cottage and north of Sunnyside, Station Road, Peterson Super Ely  
Proposal : Proposed development of a private horse stables and manege utilising the existing access.  
Application no.2022/01179/FUL  
Locations. Blue Bell Barn Peterson Super Ely  
Proposal. Demolition of existing entrance hall and porch. Construction of new entrance hall and porch
- 146.** Correspondence tabled from One Voice Wales was noted.
- a) CEO October newsletter – email with link was forwarded to Members
  - b) Independent Monitoring Board, Parc Prison, Bridgend – recruiting new Members
  - c) Electoral administration and reform White Paper. Responses by 10 January 2023
  - d) Feedback forms for the Welsh Government's Sustainable Farming Scheme: Outline Proposals for 2025
  - e) Independent Remuneration Panel for Wales draft Annual Report February 2023 and consultation questions. Consultation ends 1 December 2022
  - f) Vacancy at Welsh Government: Public Law lawyers
  - g) Royal British Legion's new grant scheme
  - h) WLGA Decarbonisation Masterclass Series
  - i) Innovative Practice Conference – Thursday 8th December 2022

- j) Report on community assets from the Local Government and Housing Committee
- k) Training dates
- l) Planning Aid Wales
- m) Welsh Government Workshop Events
- n) Bullying and Harassment in Councils
- o) One Voice Wales Bridgend/Cardiff/Vale Committee - Additional information from meeting 10 October 2022
- p) Links to free digital copies of CPAG handbooks
- q) SE Wales Regional Engagement Team Weekly Bulletin

- 147. The Nation Award Salary report increase was noted.
- 148. The Independent Remuneration Panel's draft report and questions was noted. The Council had no response to submit.
- 149. It was **AGREED** that the Chair conduct an appraisal with the new Clerk, Catherine Craven and report back to the Council.
- 150. The resignation of Councillor Diana Powell was noted. Members thanked Councillor Powell for the service she provided to her community and council.
- 151. The Clerk reported no applications had been received for the vacant position on the Council. Advertisements for the two vacancies will be circulated and Members will actively pursue local residents to put forward an application for the Council to consider.
- 152. It was **AGREED** that the draft Biodiversity Report presented by the Chair was adopted.
- 153. Members were urged to respond to the draft Annual Report in circulation adding information to the outline devised by Councillor J Drysdale.
- 154. Following the on-going actions by the Council to address the glare to neighbouring properties from the MUGA flood lighting, Councillor Phillips agreed to pursue dialogue with the supplier to trial different lighting options. The outcomes of a trial will be used to inform the next stages. Councillor J Drysdale agreed to contact TaSC to arrange a meeting.
- 155. Following a complaint from a member of the public of broken tarmac on a footpath causing a hazard, Councillor J Drysdale has reported this issue on the Vale of Glamorgan Council website.
- 156. Councillor H Potter raised a concern over a faulty catch on a gate in the Memorial Field. The Risk Assessment Committee was delegate to investigate this and the condition of all other assets and report back to full council with recommendations.
- 157. It was **AGREED** that the next meeting be held on Monday the 16 January 2022.

Meeting was closed at 21:36pm

Signed: Chair

Date:

draft

Signed: CHAIR

Date:



Collated on the 10 January 2023

Cash at start of year(Cash book)	32,941	
<b>RECEIPTS</b>		
Precept receipts	23,000	
Grants	0	
Churchyard	200	<u>O/s Cheques</u>
Funeral Fees	550	
Allotments income	45	
Maintenance fees (upon burial)	1,500	
Pre purchase churchyard plots	800	
Use of playing fields	0	
Jubilee	817	
MUGA Grants or Investment	0	
VAT	<u>2,250</u>	<b>29,162.39</b>

<b>PAYMENTS</b>		<u>Lodgements not cleared</u>
Field & Playground Mowing	1,906.50	
Subscriptions	572.00	
Churchyard Gardening services	4,447.19	
Fencing/signs/gates	220.00	
Playground equipment Maintenance	952.59	
Training	45.00	
Churchyard non gardening	340.00	
Hire of hall	0.00	
Election costs	7.47	
Clerks salary	5,889.63	
Clerks other costs	606.37	
Xmas tree costs	0.00	
Grants / Gifts	0.00	
Misc	28.17	
Insurance	1,232.19	
Audit	461.00	
Riverbank Clearance	0.00	
Salt Bins	0.00	
Defibrillator	0.00	
Road safety	0.00	
legal fees	0.00	
Flowers/troughs	0.00	
Allotments	150.00	
General Maintenance of Village	0.00	
Tree cutting	0.00	
MUGA Capital Payments	34.87	
Admin	181.78	
Jubilee Event	1,143.51	
Community Benefit grant	0.00	
telephone	25.00	
VAT	<u>996.82</u>	19,240.09

<b>Balance at end of year</b>	<u><b>42,863</b></u>
	0

Payments not cashed	0
Receipts not cleared	<u>0</u>

<b>Reconciled CB</b>	<u></u>
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<b>Balance at Bank</b>	<b>42,863</b>
------------------------	---------------

<b>Dif</b>	<u><b>-42,863</b></u>
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Current for MUGA Reserve	347
SCGF	-1,440
Jubilee Event	0
Community Benefit	2,000

0.00

# Your Account Statement



Miss Catherine Craven  
11 Lilac Drive  
Llantwit Fardre  
Pontypridd  
CF38 2PH

Unity Trust Bank  
PO Box 7193,  
Planetary Road,  
Willenhall,  
WV1 9DG

0345 140 1000

**Date:** 31/12/2022

**Account Name:** Peterston Super Ely Community Council

**Swift Code (BIC):** NWBKGB2L

**IBAN Number:** GB93NWBK60023571418024

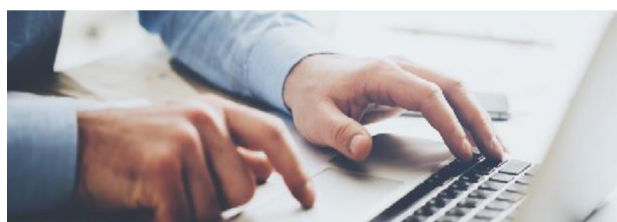
**Sort Code:** 608301

**Account Number:** 20463261

Your arranged overdraft limit is £0.00

## Switch to paperless statements

As part of our commitment to sustainability, you can choose to receive online statements and we'll notify you by email when they're available. If you haven't already switched to paperless statements visit <https://www.unity.co.uk/online-statements/>.



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at [unity.co.uk/fscs](https://www.unity.co.uk/fscs)

## Contact Us



Call us: **0345 140 1000**



Email us: **[us@unity.co.uk](mailto:us@unity.co.uk)**



Visit us: **[unity.co.uk](https://www.unity.co.uk)**

## Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
04/12/2022		Balance brought forward	£0.00	£0.00	£39,274.49
12/12/2022	Faster Payment Debit	B/P to: Vale of Glamorgan	£467.36	68 £0.00	£38,807.13
12/12/2022	Faster Payment Debit	B/P to: Vale of Glamorgan	£72.50	67 £0.00	£38,734.63
12/12/2022	Faster Payment Debit	B/P to: Nat Playing Fields	£65.00	70 £0.00	£38,669.63

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Page number 1 of 3

Statement number 008

Your Current T1 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
12/12/2022	Faster Payment Debit	B/P to: CYSWLLT Peterston	£31.50	78 £0.00	£38,638.13
12/12/2022	Faster Payment Debit	B/P to: C T Craven	£676.20	80 £0.00	£37,961.93
12/12/2022	Faster Payment Debit	B/P to: Victoria Trundle	£64.25	79 £0.00	£37,897.68
12/12/2022	Faster Payment Debit	B/P to: HMRC Cumbernauld	£48.60	81 £0.00	£37,849.08
13/12/2022	Faster Payment Debit	B/P to: 4 Seasons Tree and	£139.20	83 £0.00	£37,709.88
13/12/2022	Faster Payment Debit	B/P to: HMRC Cumbernauld	£59.20	77 £0.00	£37,650.68
13/12/2022	Faster Payment Debit	B/P to: 4 Seasons Tree and	£589.20	74 £0.00	£37,061.48
13/12/2022	Transfer	B/P to: SLCC ENTERPRISES L	£54.00	69 £0.00	£37,007.48
13/12/2022	Faster Payment Debit	B/P to: Edenvale	£150.00	73 £0.00	£36,857.48
13/12/2022	Faster Payment Debit	B/P to: 4 Seasons Tree and	£139.20	84 £0.00	£36,718.28
13/12/2022	Faster Payment Debit	B/P to: Dwr Cymru	£19.99	71 £0.00	£36,698.29
13/12/2022	Faster Payment Debit	B/P to: C T Craven	£821.38	76 £0.00	£35,876.91
13/12/2022	Faster Payment Debit	B/P to: Edenvale	£250.00	75 £0.00	£35,626.91
23/12/2022	Direct Debit	Direct Debit (ID MOBILE LIMITED)	£5.00	82 £0.00	£35,621.91
30/12/2022	Faster Payment Debit	B/P to: C T Craven	£407.00	85 £0.00	£35,214.91
30/12/2022	Credit	VALE OF GLAM	£0.00	R17 £7,666.00	£42,880.91
31/12/2022	Fee	Service Charge	£18.00	87 £0.00	£42,862.91

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## **Sending or Receiving Currency**

You may be asked for your SWIFTBIC (Bank Identification Code) and IBAN (International Bank Account Number). These can be found at the top of this statement and are required to ensure that international banks can find the correct account to credit or debit funds.

When receiving currency into your Unity account, you must inform us of the transaction. The SWIFTBIC number relates to a central Unity account. We use this account to receive international currency before allocating the payment to your account. Please call us on **0345 140 1000** for more information.

## **Fraud Concerns**

If you have any concerns regarding fraud on your account, then please call the freephone number **0808 196 8420**.

## **What happens when something goes wrong?**

If you have a problem with your Unity account or our service, please get in touch with us on **0345 140 1000**. We aim to resolve any issues as soon as possible.

## **Accessibility**

Unity offers a number of supporting services such as statements in braille or large print. Please contact us for more information.

### **Additional information**

A copy of our interest rates can be found on our website – **[unity.co.uk/interest-rates](https://www.unity.co.uk/interest-rates)**

A copy of our fees and charges can be found on our website –  
**<https://www.unity.co.uk/terms-and-conditions/>**

This information is also available by calling **0345 140 1000**.

**To help us improve our service and maintain security, we may monitor and/or record your telephone calls with us.**

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**Item 9:** List of correspondence received from One Voice Wales  
Emails with link have been forwarded to Members

- a) CEO November and December newsletter – email with link was forwarded to Members
- b) Welsh Government's Consultation on the electoral administration and reform White Paper
- c) Information from Police on Courier Fraud Awareness
- d) The Future of Welsh Communities: call for evidence
- e) Priority service register
- f) SE Wales Regional Engagement Team Weekly Bulletin
- g) Welsh Air Ambulance
- h) The importance of Community & Town councils in building resilient spaces for nature resource pack
- i) Online Summit: From the Treasury to Treorchy Increasing Pension Credit Uptake in Wales
- j) Planning Aid Wales training schedule
- k) Guidance on bullying and harassment
- l) Pethau Bychain: A Green Network for Town & Community Councils
- m) PROJECT MADOC – Seaweed Farming: an unlikely hero for Wales
- n) Council Tax: Consultations on draft Regulations to extend exceptions to second home premiums and on Guidance
- o) Vacancy – Care Inspectorate Wales (CIW) & Healthcare Inspectorate Wales (HIW) Team Support officers x10
- p) Vacancy – Director of Risk, Resilience and Community Safety
- q) Vacancy -- Deputy Director Tackling Poverty and Supporting Families Division
- r) WEBINAR Cost of living crisis: How to protect people's health and save lives
- s) Celebrate progress and innovation towards net zero at the Green Energy Awards 2023
- t) News Bulletin
- u) Social Farms & Gardens Wales Winter newsletter
- v) Single-use Plastics Bill Infographic Material
- w) Training dates for January, February and March
- x) Democratic Engagement Grant
- y) Vacancy – Public Appointment
- z) Regen's Green Energy Awards

**From:** [Nadine Dunseath](#)  
**To:** [pseccc@hotmail.co.uk](mailto:pseccc@hotmail.co.uk)  
**Subject:** Code of Conduct Training  
**Date:** 22 December 2022 13:55:41

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Dear Catherine,

In my other role as Clerk to Tongwynlais Community Council I have arranged a bespoke code of conduct training course with One Voice Wales on Thursday 19<sup>th</sup> January 7-8.30pm which will be held virtually. There are still some places available on the course which the Community Council would like to offer to other Councils at a reduced rate of £20 per place which will go some way towards costs. If any of your Council members may be interested in attending the course, please just let me know.

Kind Regards,

Nadine Dunseath

Clerk to St Georges & St Brides-Super-Ely Community Council

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**From:** [Price, Hannah \(Glamorgan Archives\)](#) on behalf of [Glamro / Swyddfa Cofnodion Morgannwg](#)  
**To:** [pseccc@hotmail.co.uk](mailto:pseccc@hotmail.co.uk)  
**Subject:** Peterston-super-Ely Community Council Records  
**Date:** 20 December 2022 14:06:12  
**Attachments:** [image001.png](#)

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**11/3304**

Dear Ms Craven,

Thank you for the records which you have kindly deposited with Glamorgan Archives. A brief note on the accession will be reported to the Glamorgan Archives Joint Committee in our quarterly report, available on the Cardiff Council website in order to reach as wide an audience as possible.

A copy of our catalogue description for the records can be viewed on our online catalogue 'Canfod' under document reference P48 <http://calmview.cardiff.gov.uk/Record.aspx?src=CalmView.Catalog&id=P48&pos=1> Our *Terms of Deposit*, which set out our undertaking with regard to the records passed into our care, can be viewed on our [website](#).

Two copies of an official receipt for the records will be sent to you in the post and I would be grateful if you would sign and return one copy in the envelope provided.

While depositing documents at Glamorgan Archives is free, the cost to us of processing a small, single box accession is £40. In addition, the annual storage cost for one box is £3. Financial contributions are welcome. If you wish to make a donation cheques should be made payable to 'Cardiff Council' or contact us if you'd like to donate online.

Once again, many thanks for this welcome addition to our collections.

Yours sincerely,



Laura Cotton  
Glamorgan Archivist

Archifau Morgannwg, Clos Parc Morgannwg, Lecwydd, Caerdydd CF11 8AW  
Glamorgan Archives, Clos Parc Morgannwg, Leckwith, Cardiff CF11 8AW

029 2087 2299

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Instagram: glamarchives

*Bydd Archifau Morgannwg yn sicrhau ein bod yn cyfathrebu â chi yn yr iaith o'ch dewis, boed hynny'n Gymraeg, yn Saesneg neu'n ddwyieithog cyn belled ag y byddwch yn rhoi gwybod i ni pa well gennych. Rydych yn derbyn y wybodaeth hon yn y Saesneg gan fod hyn wedi ei gofnodi fel eich*

dewis iaith. Os hoffech chi ddiweddarw'r wybodaeth hon neu ddewis peidio â derbyn y negeseuon e-bost hyn, cysylltwch â ni: [glamro@cardiff.gov.uk](mailto:glamro@cardiff.gov.uk).

*Glamorgan Archives will ensure that we communicate with you in the language of your choice, whether that's English, Welsh or bilingual as long as you let us know which you prefer. You are receiving this information in English as this is recorded as your language preference. If you would like to update this information or opt out of receiving these emails please contact us at [glamro@cardiff.gov.uk](mailto:glamro@cardiff.gov.uk).*